

**MINUTES OF THE ORDINARY MEETING OF
STAVELEY TOWN COUNCIL**

Held on Tuesday, 11th November 2014

Commencing at 6.00 p.m.

In the Lounge, The Speedwell Rooms, Inkersall Road, Staveley

Present: -

Councillor A. Hill – (Chair)
Councillor J. Bacon – (Vice-Chair)

Councillor S Bagshaw	Councillor V. Lang
Councillor J. Barnett	Councillor C. Ludlow
Councillor O. Cauldwell	Councillor K. Ludlow
Councillor B. Dyke	Councillor E. Tidd
Councillor H. Elliott	

In attendance: Paul Harris – Acting Town Clerk and Financial Officer
Jo Taylor
13 Members of the Public

Prior to starting the meeting 2 minutes silence was observed for Remembrance Day those present also remembered Councillor Walter Burrows who sadly died recently.

		ACTION
	<u>PART I – NON CONFIDENTIAL INFORMATION</u>	
506/14	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillor D. Collins Councillor L. Collins Councillor P. Hill Councillor J. McManus Councillor D. Parsons Councillor J. Williams	
507/14	COUNCILLORS NOT PRESENT There were no Councillors not present.	
508/14	CHAIR'S ANNOUNCEMENTS	

	<p>The Chair informed the Committee that the Firework Display held in King George V Park on 31st October had been a success. The Halloween disco had been well attended and had been enjoyed by Staveley families. The Remembrance Service and Parade held on Sunday 9th November had been a success and very well organised, and the Chair thanked Joe Roberts from the Staveley Armed Forces Veterans Association for his involvement in organising the event.</p> <p>Councillor Dyke expressed his thanks to all volunteers and staff who had helped on the Halloween Disco and Fireworks Display. Councillor Dyke informed members that it had been usual in the past to hold a pie and pea supper as a thank you to all volunteers and staff involved, and he hoped that this could be done again.</p> <p>Councillor Dyke informed Members that on Remembrance Day he had been to Chesterfield and laid a wreath on behalf of Staveley Town Council. He thanked staff for the preparations in the Remembrance Garden in Staveley for the Staveley event and said both events had gone very well.</p> <p>Councillor C. Ludlow seconded Councillor B. Dyke's comments and agreed that a Pie and Pea Supper should be held for volunteers and staff.</p>	
509/14	<p>CORRESPONDENCE</p> <p>There was no correspondence received.</p>	
510/14	<p>VARIATIONS OF ORDER OF BUSINESS</p> <p>There was no variation of business requested.</p>	
511/14	<p>TO DETERMINE WHICH ITEMS IF ANY FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED</p> <p>The Chair requested that Item 25 The Interim Audit be moved into Establishment Part II of the meeting. The Chair of the Audit Committee Report would remain in public session.</p> <p>It was RESOLVED – That the item be moved into Part II of the Meeting.</p>	
512/14	<p>DECLARATION OF MEMBERS' OR OFFICERS' INTERESTS</p> <p>a) There were no Declarations of Members' or Officers' Interests.</p>	

	<p>b) No requests for dispensations were received.</p>	
<p>513/14</p>	<p>PRESENTATIONS. There were no presentations made to the meeting.</p>	
<p>514/14</p>	<p>PUBLIC SPEAKING</p> <p>John Morehen reiterated the comments of the Chair and Councillor B. Dyke with regard to the Staveley Remembrance Service saying it had been an excellent event.</p> <p>John Morehen asked Members whether or not the Christmas Events would be taking place this year? With reference to the Christmas Illuminations he asked whether the Friends of Pools Brook County Park illumination could be erected has had been originally been agreed now that it had been found?</p> <p>The Chair was not aware that this had been an agreement.</p> <p>John Morehen said it had been agreed in the Minutes of Staveley Town Council that the illumination be paid for by Friends of Pools Brook County Park as an extra illumination for Staveley but Staveley Town Council would erect it.</p> <p>Councillor C. Ludlow informed John Morehen that it was something they were not aware of. It was too late to alter the quote for this year as it had already been accepted, but they would look into including the Pools Brook Park Illumination in future years.</p> <p>Katy Davies a representative of the parents from Inkersall Primary School informed Members that Inkersall Primary School had gone into Special Measures in February of this year due to an Ofsted Inspection. A meeting had taken place in April with the school and parents, where discussions took place regarding the future of the school. School Governors had since been dismissed and an interim Executive Board had been set up which would keep the parents informed with meetings and progress reports, but the parents had not heard anything, although attempts had been made to get in touch with the Chair. The parents had since set up a group but they were still no further forward. Toby Perkins was involved and he was hoping to meet with the Secretary of State for Education. Ms. Davies said it would be appreciated if local councillors would give support and advice on this.</p> <p>Councillor B. Dyke informed the Committee that he had received letters from Toby Perkins and the school's latest Ofsted report, which had given</p>	

Inkersall Primary School a three star rating. The School had been put into Special Measures in February a new head had been in post within 19 days and since then another Ofsted Report had been undertaken which said there had been improvements.

Councillor B. Dyke was of the opinion that through the Government schools were being forced into Academies, getting rid of local authorities' education and having businesses run schools, thereby more of a profit making business rather than education. Councillor Dyke informed the Members that he would be signing the letter supporting the school. Inkersall School was now achieving 77% in English and this was not too far below the national average of 81%

Councillor B. Dyke informed Members he thought the parents at Inkersall Primary School should be given support.

A copy of the letter from Toby Perkins and Ofsted Report was passed to Ms. Davies.

Councillor H. Elliott was of the opinion that Inkersall School was not failing and also gave her support.

Ms. Davies thanked the Members for their support, and further informed members that it was the George Spencer Academy that had been put in charge of the school.

Members agreed that they would give support to parents with the action group at Inkersall Primary School.

Councillor V. Lang informed the Committee that an Education Debate had been organised by Natascha Engel on 29th November at North Wingfield Resources Centre and anyone within Derbyshire with an interest was welcome to attend. Councillor Lang would pass on further details if people were interested.

It was **RESOLVED** – That a letter of support be sent to the Parents action group at Inkersall School supporting them against Inkersall School going into an Academy.

Joe Roberts thanked the Committee for their comments regarding the Remembrance Day Parade and Service, and he said he would pass on the thanks to the volunteer groups. Joe also thanked the Acting Town Clerk and staff at Staveley Town Council for their assistance in putting on the event. Thanks were also given to Kier and John Vaughan who came to clean the Cenotaph and John Vaughan who reinstated the bayonet. The Duke of Devonshire had commented that the cenotaph looked very good.

	<p>The Chair thanked Joe Roberts for his comments.</p> <p>Marion Gerrard referred to the £7,000 that had been ring fenced for King George V Park.</p> <p>The Chair informed Marion Gerrard that any group that operates within the King George V Park could put in for match funding out of the £7,000.</p> <p>Councillor C. Ludlow informed the Committee that the match funding would have to be for a specific project within King George V Park to be able to apply for the match funding.</p> <p>The Acting Town Clerk informed the Committee that a letter had been received under Item 32 which related to King George V Park.</p> <p>John Morehen asked again whether the Christmas events were going ahead.</p> <p>Councillor C. Ludlow informed John Morehen that the Christmas Market would be held on Friday 5th December in the Market Square and in The Speedwell Rooms. It was hoped to have the Chesterfield Corporation Bus to take people from the Market Square to The Speedwell Rooms. There would not be a “Switch On” of the Christmas Lights as such as there were problems with the timers but the lights would be put on for the 5th December. The Elderly Citizens’ Christmas Party had been scheduled for Friday 19th December.</p> <p>There were no other questions raised by the public.</p> <p>b) Community Safety (Police, Fire and Ambulance Community Safety Partnership) Nothing to report.</p>	
515/14	<p>CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON TUESDAY, 21st OCTOBER 2014.</p> <p>It was RESOLVED that the Minutes of the Ordinary Meeting of Staveley Town Council held on Tuesday 21st October 2014 be approved as a true record.</p>	
516/14	<p>MATTERS ARISING FROM THE MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON TUESDAY, 21st OCTOBER 2014</p> <p>There were no matters arising.</p>	

517/14	<p>CONFIRMATION OF THE MINUTES OF THE AUDIT COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 15TH OCTOBER 2014</p> <p>It was RESOLVED that the minutes of the Audit Committee of Staveley Town Council held on Wednesday 15th October 2014 be approved as a true record and for the recommendations to be moved forward.</p>	
518/14	<p>MATTERS ARISING FROM THE MINUTES OF THE AUDIT COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 15TH OCTOBER 2014</p> <p>Thanks were given to the Audit Committee for taking on an important role. The Committee was set up by recommendation from the Internal Auditor.</p> <p>A full report would go to the next Policy, Finance and Publicity Committee</p>	
519/14	<p>CONFIRMATION OF THE MINUTES OF THE LEISURE AND COMMUNITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 22ND OCTOBER 2014</p> <p>It was RESOLVED that the minutes of the Leisure and Community Committee of Staveley Town Council held on Wednesday 22nd October be approved as a true record.</p>	
520/14	<p>MATTERS ARISING FROM THE MINUTES OF THE LEISURE AND COMMUNITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 22ND OCTOBER 2014</p> <p>There were no matters arising raised.</p>	
521/14	<p>CONFIRMATION OF THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 22ND OCTOBER 2014</p> <p>It was RESOLVED that the minutes of the Policy, Finance and Publicity Committee of Staveley Town Council held on Wednesday 22nd October 2014 be approved as a true record.</p>	
522/14	<p>MATTERS ARISING FROM THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 22ND OCTOBER 2014</p> <p>It was NOTED that Councillor J. Bacon as a member of the Audit Committee needed to come off the Policy, Finance and Publicity Sub-Committee. The same applied to other members of the Audit Committee.</p>	

523/14	<p>MINUTES OF THE SPEEDWELL ROOMS SUB-COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 29TH OCTOBER 2014.</p> <p>It was RESOLVED that the minutes of the Speedwell Rooms Sub-Committee of Staveley Town Council held on Wednesday 29th October 2014 be approved as a true record.</p>	
524/14	<p>MATTERS ARISING FROM THE MINUTES OF THE SPEEDWELL ROOMS SUB-COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 23RD JULY 2014.</p> <p>It was NOTED that the meeting scheduled for 23rd December 2014 had been cancelled due to its proximity to the Christmas break.</p>	
525/14	<p>MINUTES OF THE PLANNING AND ENVIRONMENTAL COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 29TH OCTOBER 2014.</p> <p>It was RESOLVED that the minutes of the Planning and Environmental Committee of Staveley Town Council held on Wednesday 29th October 2014 be approved as a true record.</p> <p>It was NOTED that the meeting scheduled for 23rd December 2014 had been cancelled due to its proximity to the Christmas break.</p>	
526/14	<p>FOR INFORMATION ONLY:</p> <p>(a) Staveley Remembrance Association Meeting Minutes Wednesday 15th October 2014.</p> <p>These were RECEIVED and NOTED.</p>	
527/14	<p>FOR INFORMATION ONLY:</p> <p>a) Minutes of the meeting of Heart of Staveley Project Board held on 2nd October</p> <p>This meeting was cancelled.</p>	
528/14	<p>TO REVIEW MEMBERSHIP OF POLICY, FINANCE AND PUBLICITY COMMITTEE</p> <p>As Councillor J. Bacon was no longer a member of this Committee, any members who wished to be on this Committee were asked to put their names forward.</p> <p>Councillor E. Tidd said she preferred to stay on the Policy, Finance and</p>	

<p>529/14</p>	<p>Publicity Committee and be a sub on the Audit Committee.</p> <p>The Acting Town Clerk informed members that it would be good practice that members of the Audit Committee were not members of the Policy, Finance and Publicity Committee.</p> <p>Councillor H. Elliot said she would resign from the Policy, Finance and Publicity Committee and stay on the Audit Committee.</p> <p>It was suggested that this item be moved onto the Policy, Finance and Publicity Committee to be discussed further.</p> <p>It was RESOLVED – (i) That Councillors J. Bacon and H. Elliott would resign from the Policy, Finance and Publicity Committee. Councillor E. Tidd would remain on the Policy Finance and Publicity Committee. Councillors J. Bacon and H. Elliott would be members on the Audit Committee with Councillor L. Collins plus one other member.</p> <p>(ii) That a further three members of the Policy, Finance and Publicity Committee would be discussed at the next meeting of that Committee.</p> <p>TOWN CLERK’S REPORT</p> <p>The Acting Town Clerk spoke to his report: He mentioned the Fireworks and Halloween Party. The main focus had been on getting planning and risk assessments in place, stewards in place, role descriptions defined and ensuring health and safety compliance on the day. 1500 to 2000 people had attended the Fireworks and the Speedwell Rooms party had been well attended. He thanked Councillors for running the Halloween Party, and also thanked staff/stewards and volunteers at the event.</p> <p>One of the main issues was the office move to 26 High Street, Staveley. As this was still ongoing with no foreseeable outcome at present the Acting Town Clerk suggested that the Council needed to consider a temporary move to The Speedwell Rooms or The Stables Business Units as an interim measure because the Heart of Staveley Project needed to move forwards and could not happen with the office still based at Staveley Hall.</p> <p>The Lease for The Stables units was taking longer than anticipated. The Solicitor now has details to finalise the lease. Issues had included management of the Stables Unit and the level of management that the Council needed to provide. Charges for rent and the finish of the building itself had not been to the standard to let it. These issues had been dealt with. Telephone systems were still not in situ, these were very high spec and would take 50 days to put in place. A temporary ADSL system would</p>	
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be fitted for the time being once BT had connected the building. The telephone systems should have been up and running and it was suggested to ask the people who were managing the project why this was not in place.

Councillor C. Ludlow asked if there was a claw back clause regarding the telephone system, as this was holding up letting of the offices.

The Acting Town Clerk said they would have to decide where the fault lay i.e. with the consultants or the contractors, as this would have a bearing on how money could be clawed back.

Councillor C. Ludlow's understanding of the contract was that there would be telephone lines, internet, photocopiers etc. for the management of the offices all as part of the scheme so that it would be up and running once the Stables had been opened.

Councillor B. Dyke agreed this needed to be looked at.

Councillor C. Ludlow informed the Committee that one potential tenant wanted to move in on the 1st September.

With regard to the Stables Flat the Chair wanted to know when a potential tenant wanted to move in as it still required redecoration. The Chair suggested that if the tenant needed to move in before redecoration could take place to give them a reduction on the first month's rent, and allow them to decorate themselves.

The Acting Town Clerk informed members that an ERDF Audit was to take place on Tuesday 18th November. They would be going through the paperwork in relation to the ERDF portion of the Heart of Staveley Project. Jo Taylor would be assisting with this. Ian Parkin, Peter Rice and Mike Brooke would also be present.

The Acting Town Clerk informed members that John Marriott had undertaken an Interim Internal Audit. An Interim report had been supplied by John Marriott which had been passed on to the Chair, Vice-Chair, Leader and Vice-Leader of Staveley Town Council, and the Chair of the Audit Committee. This would be discussed later in the meeting.

In terms of the Heritage Lottery Fund and Phase 2 of the Heart of Staveley Project a lot of work needed to be done so that Heritage Lottery Fund would give the go ahead to commence Phase 2. A report had been written by Ian Parkin which had been sent out in relation to Item No. 29 on the Agenda. The Acting Town Clerk said it was important that this should be progressed by the Council.

<p>530/14</p>	<p>Precept planning was also on the Agenda and Jo Taylor would be assisting with that.</p> <p>Mark Evans was working on the Staff review, but was not yet in a position to report back.</p> <p>Staff Training needed to be looked at with regard to Health and Safety Training and HR matters were ongoing.</p> <p>The Acting Town Clerk mentioned the Christmas events, the Christmas Market on 5th December and Elderly Citizens' Christmas Party on the 19th December.</p> <p>It was RECOMMENDED that the Council considers the following–</p> <ul style="list-style-type: none"> (i) That a temporary move be considered into The Speedwell Rooms or The Stables. (ii) The staffing review be progressed. (iii) That the management of The Stables be considered as to how this would be delivered as it was to provide services to potential tenants. (iv) Audit compliance needs to be dealt with. (v) That Phase 2 of Heart of Staveley needed to be managed and reported to funders. (vi) How the Finance work would be progressed post-Christmas once Jo Taylor finished her contract with the Council. (vii) That a longer term plan be put in place for the Market and Council in general. <p>REPORT FROM CHAIR OF THE AUDIT COMMITTEE AND INTERIM AUDIT.</p> <p>The Chair of the Audit Committee informed members that a meeting had been held. Terms of reference had been agreed and priorities had been outlined for the internal auditor which would be in the report to be discussed in Establishment. Progress had been made and a full report would be given to the Policy, Finance and Publicity Committee to be held on 19th November 2014, once all the information had been collated. The Heart of Staveley Project would be included. The Chair was working with the Acting Town Clerk on the Fixed Asset Register which should be completed by the end of November.</p> <p>The Chair thanked Councillor J. Bacon for her verbal report.</p>	
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<p>531/14</p>	<p>CHRISTMAS LIGHTS 2014 – approval of costs</p> <p>Councillor C. Ludlow informed members that there had been problems with the Christmas lights. Most of the timers were not working and a lot of the lights were no longer usable. It had been suggested that within the costings led lights could be hired which would be cheaper to run. The package the Council had been given was to include some hiring and utilising the working lights. It had been decided that Duke Street would not have lights this year, due to timers and cost. It had been decided to go from the Morrisons roundabout, down Market Street incorporating the bus stops along High Street as far as the Elm Tree and into the Market Square.</p> <p>Councillor B. Dyke asked if it could be looked at for next year to get solar powered Christmas Lights.</p> <p>Councillor C. Ludlow commented would Staveley Town Council want to buy the lights when it was cheaper to hire them in. Another advantage would be that different lights could be used each year.</p> <p>Councillor C. Ludlow proposed that the Acting Town Clerk spend up to £5,000 for this year’s Christmas Lights to include the extra that had been asked for.</p> <p>RESOLVED – That the Acting Town Clerk be allowed to spend up to £5,000 on Christmas lights for Christmas 2014.</p>	
<p>532/14</p>	<p>ACCOUNTS</p> <p>(a) The Schedule of accounts paid since the last meeting.</p> <p>Standing Orders were suspended to allow Jo Taylor to speak.</p> <p>Jo asked for invoices to be approved for payment. The Chair clarified with Jo the grants that had been made with regard to the Section 137 grants and the payments which had been made out of the Chair’s allowance.</p> <p>Standing Orders were reinstated</p> <p>RESOLVED – That the schedule of accounts paid by the Acting Town Clerk and Financial Officer was submitted, each account having been signed by two members of the Council so authorised.</p> <p>Financial Statements</p> <p>The Heart of Staveley projected financial summary needed to be</p>	

	discussed further and was referred to the next Policy Finance and Publicity Committee	
533/14	<p>PRECEPT PLANNING</p> <p>The Precept Planning was moved to the next Policy, Finance and Publicity Committee.</p>	
534/14	<p>HEART OF STAVELEY PROJECT</p> <p>The Acting Town Clerk made Members aware that the Heart of Staveley report was an urgent item. He informed members that they were to get back to Heritage Lottery fund within the next couple of weeks, and there needed to be work done with the Heart of Staveley Board and the Charity Board before that.</p> <p>This item was moved into Establishment.</p>	
535/14	<p>WARD REPORTS BY COUNCILLORS</p> <p>a) Councillor B. Dyke made members aware of damage to cars within the area.</p> <p>Councillor H. Elliott informed members that she had met with Alan Charles and he had said he would walk around Inkersall and the Surgery during the Spring time, and that Councillor Elliott would make arrangements for this to happen.</p> <p>Councillor H. Elliott mentioned the Youth Shelter in Inkersall. The Chair informed members that Chesterfield Borough Council and the Police had paid for this to be repainted. The Police and Chesterfield Borough Council were thanked for this.</p> <p>The Chair informed members that the hard standing play area at Duckmanton was being well used.</p> <p>b) Generally Nothing raised.</p>	
536/14	<p>ALLOTMENTS</p> <p>A letter had been received from Jack Carrington of Inkersall Allotments. They were asking for permission to put in car parking spaces.</p> <p>RESOLVED – That a letter be sent authorising Inkersall Allotments to go ahead with the work for extra car parking.</p>	

<p>537/14</p>	<p>FRECHEVILLE STREET – KITWOOD GROUP AND KING GEORGE V BOWLING CLUB</p> <p>A letter had been received from King George V Bowling Club dated 24th October.</p> <p>Standing Orders were suspended to allow a spokesperson from King George V Bowling Club to speak.</p> <p>A spokesperson from King George V Bowling Club informed members that they had started off with a fence to improve on the vandalism problem that they had been experiencing which had been a success. The Club had been working with councillors to go further with improvements at the Bowling Club. Funding had been received from Spire Facilities for a pavilion which would be started on 17th November. They were looking for more funding from Viridor for more shelters for spectators and visitors and for flood lights to be able to extend the season and evening play, also to have bigger events at the green. Children from local schools were involved and shelters were needed for them. Another £30,000 was needed to complete the project. He informed members that they had to put 10% in themselves before they could apply for the funding. The Club would be putting in £1,000 and they needed a further £2,000. They were asking for £2,000 out of the donations from Kitewood to enable them to get the full funding which was needed. He informed the Committee that they needed a letter of intent to say that the £2,000 would be available.</p> <p>Councillor C. Ludlow commented that she thought the Bowling Club was doing very well, especially with the work with the children from Holly House.</p> <p>Councillor B. Dyke asked if they would be planning on having any public open days?</p> <p>A feature in the Derbyshire Times under Grass Roots gave invitations for anyone to go along to the Bowling Green.</p> <p>Standing orders were reinstated.</p> <p>RESOLVED – That a letter of intent be sent to the Bowling Club detailing £2,000 out of the Kitewood donations be used as match funding for the shelters and flood lighting.</p>	
<p>538/14</p>	<p>ITEMS FOR ACTION</p> <p>Nothing to report.</p>	

539/14	<p>CHESTERFIELD BOROUGH COUNCIL Nothing to report.</p>	
540/14	<p>SEALING OF DOCUMENTS</p> <p>RESOLVED – That the Common Seal of the Council be affixed to any documents or agreements necessary to carry into effect any resolution or decisions passed by or confirmed at this meeting.</p>	
541/14	<p>PART II – CONFIDENTIAL BUSINESS PUBLIC BODIES (ADMISSION TO MEETINGS ACT), 1960</p> <p>RESOLVED – That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press excluded from this meeting during the discussion thereof.</p>	
542/14	<p>ESTABLISHMENT</p> <p><u>Heart of Staveley</u></p> <p>Standing Orders were suspended to allow Jo Taylor to answer questions.</p> <p>A financial report produced on the Heart of Staveley Project was discussed. Further information regarding 2010/2011 was promised to Jo Taylor.</p> <p>Jo Taylor informed the Council that due to her finishing at Christmas, time was running out for her to split the accounts between Heart of Staveley Project and the Council accounts and she could not do this until it was agreed between the project managers and the Council how much PWLB money remained.</p> <p>It was reported that all the ERDF claims had been made and the Council was still awaiting £95,000 from the Heritage Lottery Fund.</p> <p>It was important to budget the PWLB repayments until such time the money was recoverable from the project.</p> <p>Further discussions took place with regards to the funding currently held by the Heart of Staveley charity and the releasing of those funds to the</p>	

<p>543/14</p>	<p>Council and also matters relating to cashflow.</p> <p>It was further understood that the Council needed to discuss these matters with the Heart of Staveley Board.</p> <p>The following recommendations from the Heart of Staveley report were discussed.</p> <ul style="list-style-type: none"> (i) Council acknowledge and accept the requirements of the Heritage Lottery Fund as set out in their letter to Councillors of 21 October 2014 (ii) Subject to the recommendation above the Acting Town Clerk, Project Manager and the Project Team be authorised to take all necessary steps to address the requirements of the Heritage Lottery Fund and to report progress to the Project Board (iii) Council will undertake its best endeavours to work closely with Heart of Staveley Ltd to meet the requirements of the Heritage Lottery Fund by the end of November to enable 'permission to start' to be achieved (iv) Council approve a loan of up to £5,000 to Heart of Staveley to enable the community trust to take legal advice in relation to the proposed lease of the Hall complex to Heart of Staveley Ltd. <p>Recommendation 2 was of concern to the Council, it was acknowledged that the Acting Town Clerk did not have the capacity at that time and this recommendation would require further discussion.</p> <p>Standing Orders were reinstated</p> <p>It was RESOLVED that the Council accept recommendation 1 and recommendation 3. Recommendation 2 required further discussion and a decision would be made at a later date on recommendation 4.</p> <p>9 votes FOR 2 votes AGAINST</p> <p>STAFFING REVIEW</p> <p>The Council NOTED that Mark Evans who was seconded by Chesterfield Borough Council for 2-3 days per week was due to leave CBC that week. To support continuity through the Staff Review Process and to continue to support the Council in relation to the Disciplinary Hearings of two Members of Staff he had offered to continue as a consultant. The Staffing Review was nearly ready to go and the Disciplinary Hearings were due to</p>	
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<p>544/14</p>	<p>be heard in the next few weeks.</p> <p>It was RESOLVED that Staveley Town Council retains Mark Evans on two days per week as a Consultant.</p> <p>All votes FOR</p> <p>The Chair asked the Acting Town Clerk to leave the room to discuss matters relating to his contract.</p> <p>RESOLVED that the contract with the Acting Town Clerk would continue on a month-by-month basis with one month notice.</p> <p>The Acting Town Clerk returned.</p> <p>INTERIM AUDIT</p> <p>A brief verbal report on the Interim Audit received from the Internal Auditor was given. This would appear on the agenda of the next Policy and Finance Committee meeting</p>	
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