

**MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF  
STAVELEY TOWN COUNCIL**

**Wednesday 16 March 2016**

**Commencing at 7.00pm**

**In Room 1, The Speedwell Rooms, Inkersall Road, Staveley**

**Present:**

Councillor A Hill (Chair)  
Councillor C Ludlow  
Councillor D Collins  
Councillor E Tidd  
Councillor L Derbyshire

In attendance - M Evans – Town Clerk and Financial Officer

		<b>ACTION</b>
ME/131/1 6	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence were received from Councillors J Young and B Dyke	
ME/132/1 6	<b>COUNCILLORS NOT PRESENT</b> There were no Councillors not present.	
ME/133/1 6	<b>DECLARATIONS OF MEMBERS' INTERESTS</b> Councillor Tidd declared that she is on the committee of the Derbyshire Unemployed Workers Centre who have applied for financial assistance.	
ME/134/1 6	<b>MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 17 FEBRUARY 2016</b> These minutes were noted and had been approved at the Ordinary meeting of Staveley Town Council on 8 March 2016.	
ME/135/1 6	<b>MATTERS ARISING FROM THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON 17 FEBRUARY 2016</b> There were no matters arising.	
ME/136/1 6	<b>BUDGET 2016/17</b> The Town Clerk and Financial Officer asked for authority to replace the Council van. Provision has been made for this in the 2016/17 budget.  It was <b>RESOLVED</b> that the Town Clerk and Financial Officer obtains three prices for a replacement van and reports back to the Council for a decision.	

ME/137/1 6	<p><b>FINANCIAL ISSUES</b></p> <p>It was <b>RESOLVED</b> that a minimum of £250 per annum be paid to Derbyshire Unemployed Workers Centre, over the next four financial years, and that a review of the amount is carried out on an annual basis.</p> <p>It was <b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>- The Staveley Brownies be awarded a grant of £200</li> <li>- Aaron Cobley be awarded a £250 bursary towards his training fees for the World Taekwondo Championships in Argentina in 2017</li> </ul> <p>The application for financial assistance from the Friends of Hollingwood Parks has been returned for more details on the proposed expenditure.</p>	
ME/138/1 6	<p><b>HEART OF STAVELEY PROJECT</b></p> <p>The Town Clerk and Financial Officer is planning to hold a workshop with all elected members to start off the procurement project for a managing agent for the refurbished complex. It was agreed to hold the workshop on 5 April 2016 at 6.00pm</p>	
ME/139/1 6	<p><b>HEALTH AND SAFETY</b></p> <p>Keith Church is holding a health and safety seminar for the tenants of The Stables, on 21 March 2016 at High Street.</p> <p>He has recently held a session with the employees at the Speedwell Rooms and devised a pack of checklists for fire, electrical and general safety.</p>	
ME/140/1 6	<p><b>STAVELEY MARKET</b></p> <p>The Town Clerk and Financial Officer reported that a complaint had been received, from a local trader, about the decision to allow Dougie's meat van on to the market. Following a discussion and consideration of this complaint it was agreed that the trial should continue to encourage footfall in the market.</p> <p>It was <b>RESOLVED</b> that Dougie's Meat be charged £15 per week for the equivalent of each market stall space he occupies.</p>	
	<p><b>CONFIDENTIAL</b> <b>PART II</b></p> <p><b>PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960</b></p> <p><b>RESOLVED</b> - That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press be excluded from this meeting during the discussion thereof.</p>	

<p>ME/141/1 6</p>	<p><b>ALLOTMENTS</b> The Town Clerk and Financial Officer is meeting with a representative of Chesterfield Borough Council's Spirepride Service, on site at Barrow Hill, to discuss plans and costs for a clean up of the allotments and to make them safe.</p>	
<p>ME/142/1 6</p>	<p><b>STAFFING RESOURCES</b> The Town Clerk and Financial Officer presented a report on staffing resources for 2016/17.</p> <p>It was <b>RESOLVED</b> that approval is given to advertise the administration role on a full time basis (welcoming job share) AND That a sum of £7000 is made available from the Heart of Staveley budget for commissioning procurement advice and to support developing a specification.</p>	
<p>ME/143/1 6</p>	<p><b>THE PROVISION OF GAS TO THE SPEEDWELL ROOMS</b> The Town Clerk and Financial Officer presented a report highlighting potential saving opportunities in the supply of gas to the Speedwell Rooms. He had been negotiating with an energy broker, Get Solutions.</p> <p>It was <b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>- The Council signs a one year contract with British Gas, as negotiated by Get Solutions.</li> <li>- The Council asks Get Solutions to review the gas supply to the other Council premises.</li> </ul>	